Exhibitor Production Schedule

Set up

Thursday, February 27, 2020 ................................................................. 8:00 AM - 5:00 PM
Friday, February 28, 2020 ............................................................... 8:00 AM - 5:00 PM
Saturday, February 29, 2020 ................................................................. 8:00 AM - 5:00 PM
Sunday, March 1, 2020 ................................................................. 8:00 AM - 5:00 PM
Monday, March 2, 2020 ................................................................. 8:00 AM - 5:00 PM

All crates must be unpacked or in your booth space by Noon Monday, March 2, 2020 in order to clear the aisle for lying of aisle carpet.

All on-site labor requirements and furniture requests must be placed at the GES Servicenter® by 2:00 PM Monday, March 2, 2020.

Booth set up may continue as late as necessary on Monday, March 2, 2020, however all floor covering must be installed by 5:00 PM on Monday, March 2, 2020 or Show Management at its discretion will have the floor covered and the exhibitor will incur the expense.

Individual booth security guards are not required for after hours booth work on Monday, March 2, 2020.

There is NO re-admittance to the floor after midnight, Monday, March 2, 2020.

Booth Carpet Vacuuming - Booth carpeting will not be cleaned or vacuumed Monday night unless contracted to do so with GES. Full-time employees of exhibiting companies may vacuum the carpeting in their booths.

Final booth preparation: Tuesday, March 3, 2020 from 7:00 AM - 8:00 AM

All booths must be completely set no later than 8:00 AM Tuesday, March 3, 2020.

Dismantle

**DISMANTLING IS NOT PERMITTED PRIOR TO 5:00 PM ON THURSDAY, MARCH 5, 2020**

Thursday, March 5, 2020 ................................................................. 5:00 PM - 8:00 PM

*Your outbound material handling forms must be turned in and your outside carrier checked into the Marshalling Yard before 8:00 PM.*

Friday, March 6, 2020 ................................................................. 8:00 AM – 2:00 PM

*All exhibits must be packed and ready for shipment, with Outbound Material Handling Form turned in at the GES Servicenter® Freight Desk by 12:00 PM. Carriers MUST be checked in by 12:00 PM. All exhibitor materials must be removed by 2:00 PM*