



Important Dates and Deadlines for Pittcon 2019

MAY 2018:

- **Thurs., May 17 – 2:00 PM – 3:00 PM**
 - Exhibitor's webinar

JUNE 2018:

- **Mon., June 4, 2018**
 - Booth Space signups begin on-line

AUGUST 2018:

- **Mon., August 6, 2018**
 - Booth assignments begin in seniority order for companies 800 sq. ft. or more
- **Mon., August 13, 2018**
 - Booth assignments begin in seniority order for companies under 800 sq. ft.

OCTOBER 2018:

- **Wed., October 31, 2018**
 - Booth assignments emailed to exhibitors

NOVEMBER 2018:

- **Fri., November 2, 2018**
 - Exhibitor Service Manual available on-line
- **Mon., November 19, 2018**
 - Balance of booth space payments due

JANUARY 2019:

- **Mon., January 21, 2019**
 - Exhibitor Appointed Contractor form due
 - Hanging banner, specialized lighting and exhibit drawings are due to The Pittsburgh Conference for approval
 - Certificate of Insurance or Signed Waiver & Release due to The Pittsburgh Conference

FEBRUARY 2019:

- **Fri., February 8, 2019**
 - First day that items can be received at the Global Experience Specialists – (GES) Advance
- **Thurs., February 21, 2019**
 - GES advance discount pricing deadline
 - Last day for incentive rate on Electrical, Air & Water Services provided by PCC
 - Last day for incentive rate on Internet & Telephone Services provided by PCC

MARCH 2019:

- Thurs., March 7, 2019
 - Last day that items can be received at the GES Advance Warehouse
- Wednesday, March 13, 2019
 - GES standard pricing deadline
- Thurs., March 14, 2019
 - Exhibitor move-in begins
 - First day items can be received at the Pennsylvania Convention Center
 - GES on-site pricing begins
- Fri., March 15, 2019
 - Exhibitor Registration opens – badge pick up only
- Sat., March 16, 2019
 - Short Courses open
- Mon., March 18, 2019
 - Technical Program open
- Tues., March 19, 2019
 - Exhibits Open
- Thurs., March 21, 2019
 - Exhibitor's Meeting – 11:30 AM-1:00 PM
 - Exposition closes – 5:00 PM
 - Move Out starts
- Thurs., March 21 – Sat., March 23, 2019
 - Move Out continues